

# Tri-Township Park District

## Park Board Meeting Minutes

### December 11<sup>th</sup>, 7 PM

Meeting was called to order at 7:00 PM and the Pledge of Allegiance was recited.

**Roll Call:** Bud Adelhardt, Steve Barbour, Toby Mitchell, Dave Nonn, George Vogt and Kevin Woodring.

**Absent:** James Newcombe.

**Approval of Minutes:** Commissioners reviewed November meeting minutes. Commissioner Woodring makes the motion to approve October meeting minutes, Commissioner Adelhardt seconds the motion. 6 Ayes 0 Nays.

#### **People requesting to be on the agenda:**

**Tim Greenfield:** Mr. Greenfield gives an update on the Veterans Memorial, he has had several businesses provide items for the Memorial. Tim will go to the City's Finance Committee to get funding to provide the concrete for the Memorial. Tim has also been working on a few grants to help cover the costs and setting up a Go Fund Me account for people to donate money.

**Rebecca Shea:** Rebecca comes before the Board to get permission to hold a Support group meeting at the Senior Building once a week, the support group will help family members struggling with drug addiction. Commissioner Woodring makes the motion to approve the donation of the meeting space, Commissioner Mitchell seconds the motion. 6 Ayes 0 Nays.

**Jason Pugh:** Mr. Pugh is a Lieutenant with the Local 4531 EMS with the Troy Fire Department is looking for a space to hold the Homecoming on September 4<sup>th</sup> and 5<sup>th</sup>. Commissioner Nonn suggests that they continue to hold the event by Pavilion 1 and to continue to come to the Board meetings monthly to give updates.

#### **Executive Committee:**

**Secretary/Treasurers report:** Sandy Pensoneau reports that grant money is coming in, we have received \$80,745.00 for the PEP Grant, and \$500.00 for the Igrant. We have also received over \$760,000.00 in Real Estate Taxes for the fiscal year so far. Everything budget wise is looking great. Commissioner Woodring makes the motion to approve the Secretary/Treasury report, Commissioner Vogt seconds the motion. 6 Ayes 0 Nays.

**Bills to be approved and paid:** Sandy reports that the bills are back to normal for this time of year. Commissioner Mitchell makes the motion to approve the bills to be paid in the amount of \$30,186.52, Commissioner Woodring seconds the motion. Roll call vote was taken 6 Ayes 0 Nays.

**Christmas Bonus:** Sandy reports that every year we have given a \$100.00 Christmas bonus to all year round employees, we currently have 10 employees that would be eligible for this bonus. Commissioner Mitchell makes the motion to approve a \$100.00 Christmas bonus, Commissioner Woodring seconds the motion. Roll call vote was taken 6 Ayes 0 Nays.

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#### **Operations Committee:**

**Activity Center:** Ann Byrd reports that the roofers will be out Thursday and Friday to fix the ridge cap to stop the leaks in the building. Ann also reports that Saturday the 14<sup>th</sup> the Lions Club and Troy Chamber of Commerce will host a movie and skate with Santa. Rentals are very busy this time of year and we are hosting schools' out skates in January and February. We will try Family night skates to see if we can get more families in and the indoor walkers have started on December 2<sup>nd</sup> and will be walking from 8 am to 10 am Monday through Friday. Maintenance crews have extended the storage area in the center and the women's restroom will be updated after Christmas.

**Roads and Grounds:** Commissioner Nonn reports that the retention pond is complete and waiting on grant money to come in. Currently waiting on the ground to dry so grass seed can be planted.

**Athletic Committee:** Commissioner Nonn reports that signups for baseball/softball will begin next month.

**Maintenance Supervisor:** EJ Rahar reports that maintenance crews have stored all of the soccer goals for the year and cleaned up some large trees that have fallen in the park, lights have been replaced in the skating rink and paint has been touched up, and maintenance crews will begin leaf removal in the park.

**Office Manager:** Sandy Pensoneau reports that the Audit is finally complete and will need to set up a time for Joanne to go over the Audit with the Commissioners. We are currently working on getting all documents scanned into digital files once completed we will call the Local Records Commission to do an inventory of paper files and give us dates when we can shred these documents, I am also working on doing closed door session minutes from years prior and getting them on digital files. Tax levy has been filed. We are also working on an outside craft/yard sale this Spring; it will be held in conjunction with the Chamber.

**Consent for approval:** Commissioner Mitchell makes the motion to approve all of the donation requests, Commissioner Vogt seconds the motion. 6 Ayes 0 Nays.

**Comments from citizens not on the agenda:** None

**Media comments/questions:** None

**Closed Door Session:** None

**Adjourn:** Commissioner Woodring makes the motion to adjourn the meeting at 7:50 PM, Commissioner Vogt seconds the motion. 6 Ayes 0 Nays.