

Tri-Township Park Board Meeting  
November Regular Meeting  
Park Office  
December 14 2005

Approved  
1/21/06  
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7:00 PM Meeting called to order.

In Attendance: Phil Loethen, Terry Ball, Randy Wiesemeyer, Mary Kmetz, Jim Derby, and Kevin Woodring  
Absent: Norm Beck

Additions to the Agenda – None

Approval of Minutes –

Motion: Approve Nov 09, 2005 minutes. Randy/Jim 6-0 Ayes Roll call vote.

Thank you notes/Get Well – None

Friends of the Park – No one in attendance.

Correspondence –

Learned that Charles Ward has earned the rank of Eagle Scout. In recognition, an engraved pocketknife was sent to him.

Treasures Report –

\$546,663.45 in the bank.

Motion: Accept treasures report. Terry/Mary 6-0 Ayes Roll call vote.

Pay Bills –

Bills totaling \$18,245.66 were reviewed.

Motion: Pay all bills for \$18,245.66. Kevin/Jim 6-0 Ayes Roll Call Vote

Park Director Report – George Bryant

Park Mapping – George introduced Julia Cole. She is a GIS coordinator with Southwestern Illinois CIS Resource Center. Julia presented an option for mapping the park.

George said that this option presented practical uses for now and for mapping needs in the future.

Motion: Spend up to an additional \$1,500, above the \$1,000 already approved, to do GIS mapping of the park. Randy/Jim 4-2 Ayes Roll call vote. Kevin and Mary were the no votes.

Park Key and Lock System – George said that there are a lot of outstanding keys in the community and no system for accounting for or tracking these. George introduced Sam Italiano from A-1 Security Specialists. Sam presented some options for a key and lock system for the park.

George said that there has not been a theft problem to date with the outstanding keys, but he is looking for a better way to have keys available for rentals and to track who has keys.

Motion: Spend up to \$500 with A-1 Security for a combination key lock system for the Wiesemeyer Center. Kevin/Randy 6-0 Ayes Roll call vote.

Mary said that she does not have a key to the park Directors office. She said this is against the law and she wants a key. She said she has been to the States Attorney to complain and as an elected official she is to have access to every door and every lock in every building in the park.

George said that rental money and personnel records are kept in various rooms at the park office. He said that these things needed to be secured. He said that the office and everything in it is available to all

commissioners. All they have to do is ask and he will open it up for them. He said that should he not be immediately available, Park President Phil Loethen and Park Commissioner Norm Beck were given keys so that 24 access could be assured.

Mary repeated that it is illegal for her as an elected official to not have keys and that she has complained about this fact to the States Attorney.

Terry said that he was unaware that there was an issue and unaware that any park commissioner had been to the States Attorney.

Steve Giacometto said he didn't believe there is unlimited access to all doors and all locks for commissioners. He said that as a commissioner you are entitled to all records but are not entitled to unlimited access. He said that the Governor of Illinois is entitled to access to all State business but does not have a key to every door in the state.

Mary said that he has contacted John McGuire at the States Attorneys office and said he is not happy about this and is investigating this and other matters.

Terry said that five other commissioners do not have a key to the Park Directors office and all know that they have access upon request.

Mary said that she will deal with this and will take care of this in the legal way. She told the reporters that she would be available for comment if anyone wanted to contact her.

8:30 Mary leaves the meeting.

PEP Grant Application/Mowing Equipment Bid – George informed the board that he would be working on putting this grant application together.

Motion: Authorize George Bryant to prepare an application for a PEP grant and bid mowing equipment. Terry/Randy 5-0 Ayes. Roll call vote.

Special Needs Programming Meeting – George said that he has been talking with the St. Louis Council for Inclusive Programming and will be planning on attending a meeting on January 10<sup>th</sup> to learn more about the program.

Park Day and Night Security Lighting Status – George gave all the commissioners a letter we have received from City Administrator Bud Klaustermeier. The letter explains the lighting costs paid for streetlights. The streetlights in the park are technically on Park District streets. The City has a franchise agreement with AmerenIP and bills the park annually for the lights. Historically, this cost has been \$1,500 a year. This year the bill is \$4,391.28 based on the new light poles on the 32 acres. The letter goes on to state that the 2006 fees will be approximately \$25,000.

George said that he would work with the City and with AmerenIP to determine why the costs have risen so dramatically, and provide some alternatives to the Park.

Gazebo Ramp Status – George said that work has been postponed on this project during the holidays

Fountain Status – George said that this would be a spring project.

WC furnace/air-conditioner status – George said that the new furnace is in.

Lake Drive Project Status – George said that Mike Maedge has been given notice to proceed.

Five-Year Plan Status – George said that he would be working on a one-year strategic plan list first.

Future Grants –

City of Troy – Tourism – George said he would be looking into this for Christmas lighting, community band, and marketing of concerts.

*Phil 1*

Madison County – Recycling (picnic tables) – George said that he will be looking into this in January.

Dedication of Gazebo – Scheduled for June 4, from 2PM to 4 PM. The rain date will be June 11.

Marketing Coordination - Working on Chamber of Commerce program registration information, Branding (logo) of the district, and the community band concerts and the summer band concert series.

TSC – meeting with the TSC on 12/6 to discuss visions for the future and any concerns.

Park Drainage Plan Meeting – Scheduled for 1/4/06 with Hurst-Roche, the TBSL, and the TSC.

Relay For Life – Cancer Walk – Talking with the planners of this event about the possibility of a car show. George said that he had a request from the Karate group to extend their usage time in the basement of the Wiesemeyer Center from 12 Noon to 1 PM. The commissioners said this would not be a problem.

Randy asked for an update on the recent vandalism.

Phil said that someone recently took tools and disabled a heating unit in one of the CXT bathrooms. Then they propped the door open and the toilet froze and broke.

George said that the bathroom doors are being locked after 3:30 PM each day when outdoor temperatures are below 32 degrees. George said that he is discussing this with the Chief of Police.

TBSL – Terry Ball

Terry said that the TBSL signups begin in January and that there is a new TBSL board member to approve. An updated list of the TBSL board was given to the commissioners including the name of Jamie Monroe.

Motion: Approve Jamie Monroe to TBSL board. Terry/Randy 5-0 Ayes Roll call vote.

TSC –

No one from TSC was in attendance.

Financial – Phil

Phil presented the tax levy for the coming year.

Motion: Approve Ordinance 2005-04. Terry/Randy 5-0 Ayes Roll call vote.

Phil told the commissioners that he intends to modify the working budget to recognize the latest projects but he did not complete it prior to the meeting and will try to have it for the January meeting.

Satellite Parks – Phil said that he talked with one of the local developers about possibly setting aside lots for development into neighborhood parks. He will continue to contact other contractors.

Phil said that for the last couple of years we have given the employees a \$50 check for Christmas. He said that he forgot to put this on the agenda to be voted on, but that it was within his spending limits and he would go ahead and issue the checks.

Everyone said they agreed with this idea.

Athletics – Norm

Norm was absent.

Insurance – Kevin

Nothing to report. Kevin said that he agreed with Mary that all commissioners should have a key to every door. He said that if there is a concern about rental moneys, we should just install a safe to put the money in.

Terry asked what the difference was between a lock to the door and a key to the lock on a safe. If we put the money in a safe, we would then have a safe lock that a commissioner would not have a key to. The situation would not be any different that what it is now.

Grounds – Jim  
Nothing to report.



Special Events – Mary  
Mary was absent after having walked out of the meeting.

Motion: Approve request for WC – upper level: Feb 12, Aug 13, Nov 4, Dec 15 and 16. Troop #38 and the request for Cub Scout Pack #38 to use the park maintenance building for work on the pinewood derby car race. Randy/Jim 5-0 Ayes Roll call vote

Personnel & Safety – Terry  
Nothing to report.

Phil asked Terry to review the personnel manual and to put together a copy for all employees and to have them sign something to acknowledge having seen it.

Beautification – Randy  
Nothing to report.

8:50 Motion: Adjourn the meeting. Randy/Jim 5-0 Ayes

Submitted by  
Terry Ball, Secretary