

# Tri-Township Park District

## Park Board Meeting Minutes

### March 14<sup>th</sup>, 7 PM

Meeting was called to order at 7:00 PM and the Pledge of Allegiance was recited.

**Roll Call:** Bud Adelhardt, Steve Barbour Entered at 7:01 PM, Toby Mitchell, Dave Nonn, George Vogt, and Kevin Woodring entered at 7:03 PM.

**Absent:** James Newcombe

**Approval of Minutes:** Commissioners reviewed May meeting minutes. Commissioner Adelhardt makes the motion to approve May meeting minutes, Commissioner Vogt seconds the motion. 6 Ayes 0 Nays.

**People requesting to be on the agenda:**

**Gary Smith:** Requesting to use pavilion 10 and surrounding areas for their 9<sup>th</sup> annual Bradley R. Smith 5K run on September 7<sup>th</sup> and 8<sup>th</sup>. During these last 8 years their foundation has raised over \$250,000.00 for scholarships. Commissioner Mitchell makes the motion to grant use of pavilion 10 on September 7<sup>th</sup> and 8<sup>th</sup>, Commissioner Vogt seconds the motion. 6 Ayes 0 Nays.

**Nick Thompson:** Nick Thompson comes before the Board to ask permission to build a bridge for his Eagle Scout Project in the park. Commissioner welcome the idea and ask Nick to get with the Maintenance department to get plans together then come before the Board again with his plans.

**Executive Committee:**

**Secretary/Treasurers report:** Sandy Thompson has nothing to report. Commissioner Mitchell makes the motion to approve the Secretary/Treasurers report, Commissioner Vogt seconds the motion. 6 Ayes 0 Nays.

**Bills to be approved and paid:** Commissioners review the bills to be paid. Commissioner Woodring makes the motion to pay the bills in the amount of \$52,788.01, Commissioner Vogt seconds the motion. Roll call vote was taken, 6 Ayes 0 Nays.

**Lion's Club Lease:** Commissioners met with the Lions Club and they were wanting to make some changes on the lease agreement. Commissioners agree that they could eliminate Section 8 C, D, and E, and to change section 11. Commissioner Mitchell makes the motion to approve the lease after the amendment of the lease with the Attorneys. Commissioner Adelhardt seconds the motion. 5 Ayes Commissioner Woodring votes Nay.

**Security Cameras:** Commissioner Vogt asks the Board to add more security cameras in the park by the lake and inside maintenance shed to help catch vandals and thefts in the park. Commissioner Vogt is asking for 2 to 3 more cameras at this time. Commissioner Vogt makes the motion to add up to 3 cameras in the park, Commissioner Adelhardt seconds the motion. 6 Ayes 0 Nays.

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**Clothing/Boot Allowance:** EJ Rahar asks the Board if they would be willing to raise the boot/clothing allowance up to \$150.00 for the full-time Maintenance crew to purchase proper work boots. Commissioner Mitchell makes the motion to approve the allowance up to \$150.00, Commissioner Vogt seconds the motion. 6 Ayes 0 Nays.

**Spin City:** The Board has received a letter from a gentleman in Dallas asking if they would be willing to sell Spin City to him. Commissioner Nonn states that selling park property can be a lengthy process and we are also just starting a lease on a portion of the Spin City property for a parking lot. Commissioners would like to table this until the April meeting. Commissioners also take the time to discuss doing a name change for Spin City at some point, Commissioners will keep it as a Skating rink along with other activities that will be held there.

**Maintenance IMRF:** Jim Smith asks the Board permission to bump up the hours of a maintenance employee which will put him within the limits to be enrolled in IMRF. Commissioner Adelhardt makes the motion to bump up the hours of Jerry Scribner starting April 1, 2018, Commissioner Vogt seconds the motion. 6 Ayes 0 Nays.

**Budget:** Commissioners set a meeting date of Wednesday the 21<sup>st</sup> at 5:00 PM to hold an Executive Committee Meeting to set the budget.

**Memorial Benches:** Sandy Thompson reports that the cost of the memorial benches went up again, we are charging \$500.00 per bench and the cost now has gone up to \$297.00 this price does not include the cost of the pad, shipping, hardware, and labor to put them in. Commissioner would like to put a freeze on any bench orders for the time being until we can find a different supplier or come up with a different type of memorial sale. We currently sell memorial trees. Commissioner Mitchell makes the motion to put a freeze on the sale of memorial benches, Commissioner Vogt seconds the motion. 6 Ayes 0 Nays.

**Chairman Comments:** Commissioner Nonn lets the board aware of the Tree Mitigation from IDOT that Ann and EJ have been working on. IDOT will provide the trees and plant them for the park. We will be receiving 20 Red Sunset Maples, 20 Swamp White Oaks, and 20 Bitternut Hickorys. The estimated cost of the trees is \$27,500.00 with no cost to the Park District. Commissioners all agree that this is a great way of getting trees in the park.

#### **Operations Committee:**

**Spin City:** Ann Byrd reports that skating has increased a bit, but numbers will slowly decline now that the weather will be nice out. Ann also reports that she has had a roofing company out to check out the roof at Spin City since they have been experiencing leaks in the roof, should hear shortly about the bid. She is also looking at some day camp ideas for the summer months. Commissioner would like to get some estimates on signs for the building.

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**Roads and Grounds:** Commissioner Nonn reports that we have been awarded the Sustainability grant to use to control water issues on the East side of the park. Waiting to hear from City engineers on some information of putting in retention ponds to help with the water issue. The PEP Grant has been applied for and should hear something this month.

**Athletic Committee:** Ann Byrd reports that sign ups are coming to a close and we have 2 more teams than last year for a total of 55 teams. Maintenance has done an excellent job working on the fields for the upcoming season.

**Maintenance Supervisor:** EJ Rahar reports that they have done extensive work in the park this past month by putting Rip Rap by the bridge, repairing a leak in the roof, putting up new practice boards on the tennis courts, and putting a new piece of playground equipment at the Meadow Park. On March 20<sup>th</sup>, Orry Cummings from Smart Watt will be coming to the park to talk about the feasibility study for solar panels in the park. Jim Smith reports that the maintenance department will be working on fields by seeding, aerating, and nourishing the ground to get nice playing fields. Interviews for part-time seasonal crew has started and will be making a decision by the end of this week.

**Office Manager:** Sandy Thompson reports that the Easter Egg hunt preparations are almost complete just have a few loose ends to tie up. We have been busy with Pavilion rentals coming in. Andy Schmitt and FCB is looking to do an event in the park and would like to do a vendor fair with food trucks and bands, this would be a great event for Spin City to put on to help generate income for the slow summer months. John Bowen has come to the office wanting information on holding the Homecoming in the park if he can get things lined out he will come before the Board to ask for permission and give plans.

**Consent for approval:** Commissioner Mitchell makes the motion to approve donation requests, Commissioner Woodring seconds the motion. 6 Ayes 0 Nays.

**Comments from citizens not on the agenda:** None

**Media comments/questions:** None

**Closed Door Session:** None

**Adjourn:** Commissioner Woodring makes the motion to adjourn the meeting at 8:15 pm, Commissioner Mitchell seconds the motion. 6 Ayes 0 Nays.