

CERTIFICATE

To All To Whom These Presents Shall Come, Greeting:

I, Louis Simpson, President
(Name of Certifying Official) (Title of Certifying Official)

do hereby certify that the attached is a true and correct copy of

Ordinance / Resolution number 1-2000 - 1 adopted by

Tri-Township Park District on JANUARY 12, 2000.
(Date of Adoption)

(SEAL)


(Signature of Official)

**AN ORDINANCE ADOPTING A PROCEDURE
FOR CONDUCT OF MEETINGS VIA ELECTRONIC MEANS**

WHEREAS, the Board of Park Commissioners ("Board") of the Tri-Township Park District ("Park District"), must meet on a regular basis in order to govern the Park District; and

WHEREAS, the members of the Board are periodically unavailable to attend meetings in person; and

WHEREAS, the Board desires to adopt a policy to allow members to attend meetings by telephone or other electronic means; and

WHEREAS, in order to comply with the Illinois Open Meetings Act, protect the integrity of the meeting, and prevent prejudice to any member of the Board or public, this policy shall govern the conduct of meetings of the Park District using electronic means.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE TRI-TOWNSHIP PARK DISTRICT AS FOLLOWS:

Section 1: That a Board member may attend a meeting without being physically present if the following conditions are met:

- (a) Public notice of the meeting and agenda must be given in accordance with the Open Meetings Act.
- (b) The Board member must notify the Secretary of the Board or Executive Director sufficiently in advance of the meeting to allow adequate time to prepare the meeting room. A minimum of 48 hours notice should be provided except for unexpected absences.
- (c) The non-present Board member must provide a telephone number where he or she can be reached, and must be available when contacted prior to the start of the meeting. The telephone of the non-present member must provide a clear connection, and be in a location with relatively no background noise. If other electronic means of communication are utilized, it must provide a clear audio connection with relatively no background noise. Board members may not participate by facsimile, electronic mail, or other means without audio connection.
- (d) The presiding officer of the meeting must be physically present at the meeting.
- (e) The presiding officer of the meeting must announce, prior to the roll call being taken that one or more Board members are participating by speakerphone or other electronic means.

- (f) The non-present Board member(s) must answer the roll call, and state that he or she is unable to attend in person, and that he or she is willing and able to participate by speakerphone or other electronic means.
- (g) The non-present Board member(s) must be able to hear all comments made by other Board members, and from the audience if public comments are expected.
- (h) All Board members, and the public, must be able to hear the comments of the non-present member(s).
- (i) The non-present member(s) must have been provided, prior to the meeting, a copy of any documents to be considered, or else such documents shall be read verbatim or otherwise conveyed during the meeting.
- (j) All votes shall be taken by roll call.
- (k) Minutes shall be taken by a person who is physically present at the meeting.

Section 2: This Ordinance shall take effect and be in full force from and after its passage and approval.

PASSED by the Board of Commissioners JANUARY 12, 2000.

Ayes: 5

Nays: 0

Absent: 2



President, Board of Commissioners
Tri-Township Park District

ATTEST:

Secretary