

Tri-Township Park District

Park Board Meeting Minutes

December 8th, 7 PM

Tax Levy Ordinance hearing 6:45pm: No one attended

Roll Call: Bud Adelhardt, Steve Barbour, Dan Broska, Brian Byrd, Gary Byrne, Toby Mitchell, and James Newcombe.

Absent: None

Approval of Minutes: Commissioners reviewed November meeting minutes. Commissioner Byrne makes the motion to approve November meeting minutes, Commissioner Adelhardt seconds the motion. 6 Ayes 0 Nays 1 abstain.

People requesting to be on the agenda:

Tim Greenfield: Mr. Greenfield gave the Board an update on the Veterans Memorial project, all of the foundations are poured, stones have been set and sculptures will arrive Thursday or Friday. Wiessert concrete does not have a delivery date yet for the caps on the wall. Mr. Greenfield has a few meetings with concrete companies to get quotes on pouring the sidewalk. Commissioner Newcombe has spoke with the Commander at the VFW and they are good with the way things look, we assured them that when the flags are placed that they will be in order according to the Department of Defense.

Brianna Carter: Brianna is completing her Eagle project; she would like to place a Retirement Flag drop box in the park by the Veterans Memorial. The box is made from stainless steel and is made up of 65% recycled material. Brianna will be doing some fundraising to help raise funds for her project, the cost of the project is around \$2,000.00. Commissioners love the idea and are excited for her project.

Executive Committee:

Secretary/Treasurers report: Sandy Pensoneau reports that things are going good so far, we are $\frac{3}{4}$ through our fiscal year and things are looking good so far. Commissioner Byrd makes the motion to approve the Secretary/Treasurers report. 7 Ayes 0 Nays.

Bills to be approved and paid: Sandy reports that bills are a little elevated this month due to the Veterans Memorial Project. Commissioner Barbour makes the motion to pay the bills in the amount of \$47,321.30, Commissioner Adelhardt seconds the motion. Roll call vote was taken 7 Ayes 0 Nays.

Tax Levy Ordinance 2021-6: Commissioners look at the 6 options for the Tax Levy Ordinance, Commissioner Newcombe asks the Commissioners to look at all options and to give their thoughts and feelings about each proposal. Commissioners agree that the park will need a 4.5% increase this year to help cover the cost of minimum wage, and cost of goods that are continuing to rise. Commissioner Broska makes the motion to accept the Tax Levy Ordinance at 4.5%, Commissioner Byrd seconds the motion. Roll call vote was taken 7 Ayes 0 Nays.

Resolution 2021-7 and 2021-8: Commissioner Newcombe goes over the Resolutions with the Board, the resolutions will give the office staff permission to apply for a few grants. Commissioner Barbour makes

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the motion to approve the resolutions to apply for grants, Commissioner Mitchell seconds the motion. 7 Ayes 0 Nays.

Policy manual: Commissioners look over the updated policy manual for vacation and sick time, Commissioners agree that the changes look good.

Operations Committee:

Activity Center: Sandy Pensoneau reports that the rink is booked every day with sports rentals, birthday parties, and open skate. Planning to do some day skates and contacting schools about having school skating parties during the day and asking them about adding a roller-skating date for PE and do a field trip to the rink. We have received our new refrigerator and maintenance is working on adding new skate cubbies upstairs to store skates that need fixed and the ones that have been fixed, they are also replacing the hand sink at the rink.

Roads and Grounds: Maintenance has painted crosswalks and speed bumps in the park. There are questions about the new trail and who will maintain the bike trail.

Athletic Committee: Commissioner Newcombe reports that Ann is getting everything ready for next year working on price increases for next year to help with the rising prices and the cost to hire umpires. Ann has been working with other park districts on rules.

Maintenance Supervisor: Jim reports that maintenance crews have poured 27 yards of concrete, winterized restrooms, blowing, and mulching leaves. Crews have also started PM's on all of the equipment.

Office Manager: Sandy Pensoneau reports that we are adding a cleaning damage deposit onto the Activity Center large event rentals and rewriting the contracts. OSHA meetings are going to start Thursday at 1pm until we have finished the series for the year. December 12th we will be holding a gingerbread house building contest and December 23rd we will have a drop and shop game/movie night at the park from 5pm to 10pm, pre-registration is required for both events. Started looking at next years budget and working on day camp preparations for registrations we will need to look hard at the registration fees to help cover the cost of goods and the wage increase.

Consent for approval: Commissioner Barbour makes the motion to approve the consent for approval, Commissioner Adelhardt seconds the motion. 7 Ayes 0 Nays.

Comments from citizens not on the agenda: Tim Greenfield let the Board know that Santa's Village will be the 21st and 22nd of December.

Media comments/questions: None

Closed Door Session: None

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Adjourn: Commissioner Barbour makes the motion to adjourn the meeting at 8:15pm, Commissioner Byrd seconds the motion. 7 Ayes 0 Nays.