

Tri-Township Park Board Meeting  
August Regular Meeting  
Park Office  
August 09, 2006

7:00 PM Meeting called to order.

In Attendance: Terry Ball, Norm Beck, Jim Derby, Kevin Woodring, Mary Kmetz, and Randy Wiesemeyer  
Absent: Phil Loethen

Additions to the Agenda –None

Approval of Minutes –

Motion: Approve July 19, 2006 Special Meeting – Employment Agreement Amendment and Construction Practices. Mary/Randy 6-0 Ayes Roll call vote.

Motion: Approve July 12, 2006 Regular Meeting minutes. Mary/Jim 5-0-1 Ayes Randy abstained. Roll call vote.

Thank you notes/Get Well –

Received a thank you card from the Lion's Club for the help received at Homecoming.

Norm said that he again wanted to thank the scores of people who helped clean up the park after the storm. He said that literally carloads of people showed up wanting to help and their efforts resulted in the city of Troy having a successful Homecoming on Saturday.

Friends of the Park – No one in attendance.

Correspondence – Nothing to mention.

Treasures Report –

Norm said that at last months meeting there was some discussion of discrepancies and asked Dave to comment.

Dave asked if the tables for the Wiesemeyer Center had been paid for.

George said yes.

Dave said that he would change the coding as necessary to make this correct.

Dave said that he researched the question on the memorial benches. He said that we operate on a fiscal year and if you look back over the past year, we are pretty much even with memorials income and expenses.

Dave said that on the budget, there are two entries for park sign. There is \$2,000 under Rec and \$20,000 under General.

Terry said that this is correct. The \$2,000 entry was in the original budget for the mounting of the Lion's Club sign. The \$20,000 entry was for the new sign at the Riggin Road entrance.

Motion: Accept treasures report. Terry/Kevin 6-0 Ayes Roll call vote.

Pay Bills –

Bills totaling \$19,860.61 were reviewed.

Motion: Pay all bills for \$19,860.61. Randy/Jim 6-0 Ayes Roll Call Vote

Audit Proposal -

Howard Held and Matt Graummenz, from Scheffel & Co. were in attendance. Howard presented two proposals. One was for one year only at \$5,250. The second was for three years at \$4,950 for year one, \$5,085 for year two and \$5,195 for year three. Howard said that the one-year proposal is higher as a result of auditing standards requiring initial documentation of controls and procedures. A three-year contract would allow for the initial investment in time to be offset. Howard said that Scheffel does many Gov't audits including the Collinsville Park district. He said his company has been doing this work for over 20 years. There have been a lot of changes in the last couple of years and Scheffel is on top of all these. George said that he talked to the Collinsville Park District and they indicated that they have had a good experience working with Scheffel.

Terry asked Norm how auditors are chosen. Do we have George pick or does the board do it?  
Norm said that historically the board has chosen the auditor.  
George said that this is why he invited Scheffel to come tonight. He said that he wants to get busy on the past years audit. George said that historically we have received audits late and have had to seek extensions. Howard said that if we chose his firm he would like to get started in September.  
Dave Roady said that the extensions are an issue and we should act in a timelier basis.  
Terry said that we have historically done the audit late. Not because we wanted to, but because we were waiting on the auditor.  
Randy asked Howard what kind of guarantee we would have that we would receive the audit in a timely fashion.  
Howard said that all he could provide as a guarantee was the reputation and experience of his firm. He said that they have over 50 accountants working. He said that he would like to start this month and have it done by late September and present it to the board for the October meeting.  
Dave Roady said that in his opinion, the reputation of Scheffel would suffice as far as a guarantee.

Motion: Accept Scheffel proposal #2 for a three-year audit contract. Terry/Randy 6-0 Ayes Roll Call vote

American Cancer Society/Metro East Region -

Amy Slansen introduced herself as the 2007 event chairman. She presented Norm and the board with a certificate of appreciation for use of the park. She said that other entities use schools and tracks. She said that it is very nice to have the walking path, and the shade, and the shelters.  
Amy said she wanted to extend special thanks to Randy Wiesemeyer for running interference.  
Amy said she wanted to extend special thanks to Phil Loethen who came out in his slippers after midnight to turn the ball diamond lights on.  
Amy said she wanted to extend special thanks to George for him being accommodating, helpful, and for doing an all around great job.  
Amy said she wanted to extend a special thanks to park employee Jason who stayed late and worked the event.  
Amy said that she was now extending a formal request for use of the park June 15<sup>th</sup> and 16<sup>th</sup> in 2007. She said the 2007 theme would be the 4 Wild West Relay. She said that she really appreciates the park website. She said that it is wonderful She said that she had worked with George on this past year's event since last December and looks forward to working with George again next year.  
George said that this group is a tremendous asset to the community and is a great group to work with.

Motion: Approve requests to waive fees for: American Cancer Society "Relay for Life" June 15 and 16 of 2007. Use of park and associated pavilions and Wiesemeyer Center. Mary/Kevin 6-0 Ayes Roll Call vote.

Proposal for Christmas Decorations -

George said that he has met with Ameren IP to discuss the costs on installing drops on the poles. They say they want to look at the park and were not able to provide a cost for drops for this meeting.  
George presented a bid from Wayne Manufacturing for 10 snowflakes. The cost is \$3,675 and is good until the 15<sup>th</sup>.  
Norm asked for a guess on how much each drop would be. He suggested that perhaps we just buy 9 of the snowflakes to offset the possible cost of the drops.  
Terry said that we might as well go ahead and buy the 10. We have over 30 poles in the park and if the Ameren cost is prohibitive, we just need to mount them on our own poles. Eventually we will pay for these anyway. We might as well go ahead and get them at the cheaper price.  
Kevin said that he was against purchasing anything until we know the cost of the drops.  
Terry said that if we wait for the costs we would not get the decorations because their cost will go up.

Motion: Spend \$3,675 on 10 54" Snowflakes from Wayne Manufacturing. Randy/Terry 4-2 Ayes Roll Call vote. Mary and Kevin were the No votes.

Park Director Report - George Bryant

Recycling grants - This grant is available all throughout the year.  
George said that he would be pursuing the plastic picnic tables grant.  
George said that he is also looking into the poured in place playground rubber surface.  
George said that he would also be looking into the possibility of getting a wood chipper.

Park Mapping – George showed the board a map of the park highlighting fields, pavilions, etc... He said that this map would be finished up in the next few weeks.  
George showed another park map highlighting all utilities.  
George showed another map highlighting the entire park district.  
George said that by the September board meeting the entire mapping process would be finalized.

Art Under the Stars – Scheduled for Friday, Sept. 22<sup>nd</sup>.  
George said that the concert series are really well attended and he detailed all the remaining concerts.

Ball Fields status – Dry weather has been a problem. We are more than 7 inches shy of normal rainfall. We will begin the turf management program in September. This will include all baseball and soccer fields.

Park Sign/Landscaping – All stone work is to be completed today or tomorrow. Next week we will be doing the dirt work and the landscaping. We look for this project to be completed by the end of the month.

Director Comments – George said that we have added a lot to the park in the past couple of years and now he wants his crews to focus on maintenance. He provided the board a list of maintenance objectives for restrooms and indoor facilities that included the following:

- 1) Establish written procedures for cleaning.
- 2) Maintain a log of the cleaning schedule for each restroom.
- 3) Improve ventilation to restrooms.
- 4) Store cleaning supplies and equipment at each building.
- 5) Paint doors and needed areas.
- 6) Increase light levels where needed.
- 7) Improve visibility of restrooms – Shelter #1
- 8) Investigate new cleaning equipment options.
- 9) Specialize training for janitorial workers.

George said that he placed an ad in this week's paper for part-time workers. He said that he wants to get some new blood into this area.

Mary said that the grout in the Wiesemeyer Center is not sealed.

Norm said that he personally worked with the contractor on this when it was purchased. We did not want shiny/slippery tiles, as this is a Senior Center. The contractor said that the grout could not be sealed.

Mary said that grout needs to be sealed.

George said that he would check into this and see what we could do.

Norm said that he appreciated George giving emphasis to the cleaning of all of the restrooms and pointed out that this issue is nothing more than a barometer measuring what we already know – more people than ever before are using the park.

George recapped the storm damage to the trees through out the park. He said her is working with Alan Dunstan to get a chipper in the next couple of weeks.

George said that he is working with the insurers and looking at the various damages. Our adjuster will be submitting his report and we should be hearing soon. George said that he couldn't say enough about the volunteers who helped with the clean up and all the work that they did.

#### TBSL – Terry Ball

Terry said that the TBSL season is officially over. We will be having a fall baseball season for the AAA high school boys. They will play only on Diamond #4 and only on Saturdays and Sundays. The season will begin August 19<sup>th</sup>.

George said that with the growth we are experiencing in the TBSL, it is a testament of what we are doing right. He said that he gets a lot of calls from other municipalities who are seeing their programs shrinking.

#### Financial – Phil

Phil was absent.

#### Athletics – Norm

Nothing to report.

Insurance – Kevin  
Nothing to report.

Grounds – Jim  
Nothing to report.

Special Events – Mary  
No special requests.

Personnel & Safety – Terry  
Nothing to report.

Beautification – Randy  
Randy said that he would begin working soon on landscaping the center island on the drive in the 32 acres.

8:20 Motion: Adjourn to executive session to discuss in accordance with the Illinois Open Meetings Act Section 2(C): 21. Discussion of Closed Meeting Minutes. Terry/Randy 6-0 Ayes Roll Call vote.

8:27 Motion: Adjourn the meeting. Kevin/Mary 6-0 Ayes

Submitted by  
Terry Ball, Secretary