

Tri-Township Park Board Meeting  
Park Board House  
Sep 10, 2003

*Approved  
9/24/03  
Mike*

Meeting called to order at 7:00 by Phil

The Pledge of Allegiance was recited.

Roll call: Phil Loethen, Doug Brendel, Randy Wiesemeyer, and Terry Ball

Absent: Kevin Woodring, Todd Moore, and Norm Beck

Also in attendance; Park Superintendent Tim Greenfield, Book keeper Dave Roady

Phil asked for changes or additions to the agenda.

Randy asked to discuss lake renovation and the Lee Leonard Building under grounds.

Motion: Make these additions to the agenda. Randy/Terry 4-0 Ayes

Motion to approve Aug 28 minutes Randy/Terry 4-0 Ayes

Motion: to approve Aug 28 Executive Session minutes to remain sealed Terry/Randy 4-0 Ayes

Phil said that after discussion with Personnel Chairman Terry, all Executive Session minutes for 2003 will remain sealed as they all contain discussions of personnel matters.

Kevin arrives at 7:05

Citizens on the Agenda -

Mike Juravich - Riverbend Soccer Club

Mike was not here yet. This is moved off to discussion under Athletics

Thank-You notes - none

Correspondence -

We received a thank you card from St. Paul's Lutheran Church for storing a float in the shed.

Treasurer's Report -

Dave gave the Treasurer report. There is \$382,647 in the bank. **ATTACHED**

Phil noted that he was concerned that the report shows soda income basically equaling soda expense in the year to date numbers and he reminded the board that we have a 35% markup on soda.

Dave suggested that it could be a timing issue and we may have a soda deposit that did not hit this report.

Phil said that it was still bothersome and said he would watch the accounts.

Motion: Accept Treasurers report. Doug/Kevin 5-0 Ayes

Bills were reviewed. **ATTACHED**

Phil said that we have received an excessively high water bill from the City of Troy for \$448.93.

Tim noted that during construction on the 32 acres, crews spent quite a bit of time flushing out a 4-inch water line.

Dave said the water portion of the bill was \$131 and the sewer portion was the balance of \$317. He said this couldn't be right.

Phil suggested that we exclude this bill from the total pending further investigation with the City.

Phil said that the Johnny-On-The-Spot bill was \$226 and noted that we are still utilizing three units. He said that we should consider reducing this to two or perhaps even one unit in the near future.

Phil said that we have received a final bill from Mike DaCruz for construction of the new maintenance shed for \$2,171 and this is not included in the list of bills.

Phil said that we received a bill, which was left off the pay list, for \$172.83 for Erb's equipment. When our bunker rake was in need of repair we took it to Erb's. They looked it over and said it was in pretty bad shape. We decided to

buy a brand new machine for over \$7,000. After the purchase, Erb's sent us this bill for \$172.83 for looking over the old machine. Phil has written them a letter asking if perhaps this bill was in error as the effort on their part to look over our old machine is what prompted us to spend \$7,000 on a new one.

Motion: Pay all listed bills totaling \$15,504.98 with the exception of \$448.93 for the City of Troy and including \$2,171 for Mike DaCruz for a total of \$17,227.05 Randy/Doug 5-0 Ayes

Park Superintendent Report – Tim **ATTACHED**

Tim reviewed his maintenance and administrative activities for the past month.

Received a request from Children's Museum at Edwardsville to provide a couple of animals from our petting zoo for their fall carnival.

Motion: Allow Tim to take a couple of animals to the Children's Museum at Edwardsville on September 27, 2003. Doug/Terry 5-0 Ayes

Randy asked if there had been any progress in looking into getting natural gas heat in the new maintenance shed. Tim said that it would be over 1,000 ft of pipe and he had requested a quote and had not yet received it.

Tim noted that he might need a couple of metal storage cabinets for the new maintenance shed.

Phil asked Tim to look into this and get a price quote and Phil would then email this info out to the commissioners.

Tim noted that we had a couple of chickens that were very aggressive and had scratched people.

Motion: Remove these two chickens from the petting zoo immediately. Doug/Randy 5-0 Ayes

Phil noted that Hannah Coulson is back in Troy and available for work if we have any.

Tim said that we will be "as busy as cats" for the next 30 days and he felt that he could use Hannah.

Motion: Rehire Hannah Coulson part-time for the next 30 days and work hours at Tim's discretion. Terry/Randy 5-0 Ayes

Motion: Accept Park Superintendent report. Kevin/Doug 5-0 Ayes

Friends of the Park –

No one from FOP was in attendance. Tim said that he had received a phone call from Mary Anne Barkley. FOP has already raised one third of the Bandstand money. This is over \$12,000 to date and money seems to be coming in very quickly.

TBSL Report – Terry Ball

Nothing to report. The season is over.

TSC Report – Steve West

Regarding the \$20,000 gift, Steve said that the TSC was still working through issues with their bank accounts being in the name of past board members that were very hard to get in contact with, but that he had access to \$20,000 and that he would get the check cut and delivered.

Steve said that light bulbs continue to be broken and stolen from the concession stand and that a soccer goal had recently been vandalized.

Steve said that soccer signups are now almost exactly equal to last year's amount.

Kevin said that a woman wanting to know why the water fountain located near the soccer concession stand was not in place had approached him.

Phil said that Dean McPeak of the TSC board had requested

not to install this water fountain, as there are water fountains on the CXT bathrooms located very near to the concession area.

Tim said that moving the fountains around takes quite a bit of time.

Phil said that he would look into the cost of having a water fountain installed on the concession building. This will cost a lot less than the freestanding fountain and will be much easier to maintain.

Approved  
9/22/03  
[Signature]

Steve said that the TSC did not want the old water fountain put back up but that they wouldn't care if it were.

Financial – Phil

Phil said that we have not done anything with the excess Dell computer

The Wiesemeyer plaque was delivered and was incorrect. It is re-ordered.

We are putting together the bill list for OSLAD reimbursement.

We are putting together the bill list for Madison County Grant reimbursement.

The DCCA grant paperwork is being worked on.

Wiesemeyer Center -Phil said that Sherry Brendel was working on learning how to use the new dishwasher.

The seniors have asked for a new sound system. Phil said that he is not convinced that we need one.

Tim said that he would look into what the schools have. They use a tripod system that is very portable.

Phil said that bids are now out on the new building on the 32 acres. 13 bids have gone out. Only five companies bid on the project last month.

Phil said that the playground would be delivered on October 3<sup>rd</sup>. We will need to round up volunteers for a volunteer weekend over the Columbus Day holiday. Phil said he had already talked to Steve Cooper from the Bank of Edwardsville. Steve was instrumental in getting help last year from the Kiwanis and Rotary.

Randy asked if we had heard anything about the 350 free trees from the State and would we be planning on planting these over that weekend.

Phil said he would check with the State to see if the trees would also be here that weekend.

Norm arrives 7:50

Phil said that he has completed all of the TSC background checks that he had received. Phil said that this is a very time consuming process and that we needed to develop a better process of collecting information from prospective coaches in a readable and legible format.

Phil presented a list of names of coaches who had passed the background check and asked the board to recognize these names.

Motion: Approve this list of coaches. Norm/Randy 6-0 Ayes

Phil said that the TSC owed the TBSL \$42 for names of TSC coaches that were already checked under the TBSL.

Phil said that the new Madison County Grant would be a criteria grant and that it would pay \$5 per person in the population base. This would be the equivalent of approximately \$67,000 for the Park. They do not favor maintenance items. They strongly favor acquisitions of property and acquisitions of equipment.

The citizens who proposed the Creekside property for acquisition have withdrawn their request.

Phil said that the next idea was a skateboard park.

Terry said that at the playground bid opening he had asked the playground supplier for a bid on a skateboard park. The bid was for \$80,000 and did not include the concrete. Terry said that he was very excited about this opportunity and wanted to heavily pursue. Terry said that depending on the grant weighting criteria, we should match the maximum number of dollars to get consideration.

Doug asked if this would cause us insurance considerations.

Kevin said that it would and that we would need to research this.

Terry said that he didn't know how much the insurance would go up, but that we have a large excess in the insurance fund that cannot be used for anything else and we should be willing to use it.

Phil asked the board if there was consensus to proceed with the skateboard park idea for the grant.

Motion: Pursue funding a skateboard park with the Madison County Grant. Norm/Randy 6-0 Ayes

*Approved  
9/22/03  
Phil*

Phil said that he has heard that the 32 acres will be re-seeded in September.

Randy asked if they were going to do anything about the weeds prior to reseeded.

Phil said that he would check into this.

Randy reminded the board that this project had an agreed upon completion date of June 30<sup>th</sup>.

Phil said that two weeks ago he had called two people regarding the oiling and chipping of the roads. Tonight he heard from Mike Macdgc regarding the work Phil suggested that we should concentrate on the "park cut through" coming in from the south and proceeding north and then west towards Riggin Road. We can complete this amount of road and stay under the \$10,000 level. Otherwise we have to competitively bid this project and it will never be completed this year. Phil said that he would continue to pursue.

Phil said that we have received bids for baby changing stations for the CXT bathrooms. They range from \$229 to \$339.

Randy said that we need the dimensions on these and need to determine if they are safe. We don't want a baby changing station to be in the way of the door if it were to swing open.

Doug suggested that we only put a changing station in one of the bathrooms at each of the three locations.

Motion: Spend up to \$1,050 to put one baby changing station in each of the three-restroom locations.  
Norm/Randy 6-0 Ayes

The web page is updated with the TSC schedules.

Chairman comments – Phil said that we have stuff stored in every building of the park by multiple organizations and we don't know whose property it is. For discussion he asked the commissioners if we know how much property we have and who we are storing it for. A follow up question is how much do we allow? Phil gave an example, that a large fan that had been in number one pavilion for years was recently removed. The fan belonged to a citizen and he decided to remove it. Phil also said that a group had requested tables for after football game activities and the tables actually belong to the Lions Club. Now there is a new drink cooler in the number one pavilion. Tim reported that it belonged to someone in the Lions Club. Phil said that there is Lions Club equipment in the Lee Leonard Building, the number one pavilion, the Wiesemeyer Center and the office.

Terry suggested that we need to get an inventory and accounting of all things being stored in the park.

#### Athletics – Norm

A discussion to permit the Lou Fusz select team to use the area on diamond 6 was tabled till the Riverbend soccer discussion.

St. Paul's Lutheran Church has requested the use of softball diamonds.

Motion: Approve use of Field #1 for St. Paul's softball games on Sept 5, Sept 10, Sept 19, and Sept 22  
Norm/Doug 6-0 Ayes

Select baseball wants to use the park diamonds for tryouts.

Motion: Approve Troy Thunder tryouts in the park Sept 2, 3, 9, and 10 at 6PM and Sept 6<sup>th</sup> at 10AM.  
Team will also be permitted to use one of the TBSL pitching machines. All of this activity will be on diamond #6 with the exception of Tuesday Sept 9<sup>th</sup>, which will be on diamond #2. Randy/Doug 6-0 Ayes

We received a request from Jackie Dowell for use of chairs and tables at after game football activities.

Motion: Permit use of park tables and chairs for Triad High School after game football activities. Tables and chairs will be picked up the day of the event and returned the following day. Terry/Randy 6-0 Ayes

*Approved  
Randy  
Doug*

Mike Juravich was in attendance from Riverbend Select Soccer. There was a problem last weekend with the select fields. Mike explained that the Southern Illinois Soccer League (SISL) has authorized regulation sized fields for U11 age groups and up. U8 through U10 have smaller fields with minimum and maximum field sizes that are different. They also need smaller goals.

Randy asked if Riverbend had ever supplied us with the dimension of the fields that were needed.

Tim said that he had not received anything.

Mike said that the dimensions of the field on Diamond #6 were appropriate but that we needed smaller goals. Tim said that we were set up last year for a U11 team and we only have full size goals. Tim said that the proper goals would cost \$1,100.

Randy said that we only get \$200 per team to play in the park and these teams haven't even paid yet.

Terry said that he wanted select soccer to utilize the park but that he didn't want to pay \$1,100 for undersized goals.

Steve West of the TSC said that he believed he could get the TSC to pay for half.

Terry said that the SISL has instituted new field and goal sizes and that no other soccer leagues in Illinois or Missouri has gone along with these changes. Who is to say that it won't change back next year?

Tim said that we could probably resize some of the full size goals we currently have. He is concerned that it will weaken them though.

Norm asked if perhaps Bob Daiber's classes at the high school could construct these goals for us.

Phil asked if we could see if the SISL would accept normal sized goals for Riverbend league games played in our park.

Mike Juravich said he would investigate this with SISL, and communicate via email.

Motion: Approve Riverbend Select Soccer teams at a rate of \$200 per team per year. Norm/Randy 6-0 Ayes

Phil told Mike that he would prepare a bill for two teams (\$400) and that he would email it back to Riverbend,

Norm said that the Lou Fusz select soccer team has asked for practice times in the park. We agreed at the last meeting but did not vote on it.

Motion: Allow Lou Fusz team to play on soccer field on Field #6 (Tuesday evenings), and TSC fields on Sunday afternoons. Norm/Terry 6-0 Ayes

#### Insurance - Kevin

Phil said that we have received a workman's comp bill of \$4,787 that is due on 10/2/03. Our current policy has no deductible and a \$1,000 deductible will lower the bill by \$183 a year.

Phil asked Kevin for a recommendation.

Norm asked if we had ever had a claim.

Phil said there have been no claims ever in the history of the park.

Terry said that this \$183 in savings was a worthwhile gamble and this was precisely the type of cost cutting over the past two years that had allowed us to have liquidity and funds to spend in the park.

Kevin said that he did not feel it was enough of a savings to warrant taking a risk of having to cover a \$1,000 deductible.

*Approved  
Randy  
Terry*

Motion: Leave Workman's comp insurance the way it is with no deductible. Kevin/Randy 5-1 Ayes Terry was the no vote.

Grounds – Todd

In Todd's absence, Phil said that there was no action on the Wiesemeyer Center bulletin board. The bunker toilet trim is now completed. This was the oldest item on the agenda. The board agreed to leave it on the agenda for the next meeting when Todd would be in attendance.

Agenda additions –

Lee Leonard Building.

Randy said that this building is very much in need of repair. The roof and the building both need painted.

Phil reminded the board that we have an awful lot going on right now.

Tim agreed to get prices for having the building and the roof painted.

Lake renovation.

Randy said that Mike Maedge, who would be doing our oil and chipping work, also does this type of lake renovation work. While he is working in the park, we need to ask him for a quote for repairing the north shore, and constructed a small peninsula for the bandstand.

Special Events – Doug

Barbara Brandt emailed a request to offer classes in the Wiesemeyer Center for baton twirling, dancing, walk aerobics, chair aerobics, self-improvement, and introductory flag and rifle classes. Doug said that he viewed this as a business and no different than any other organization that we charge for it's use.

Doug said that he has received a request from the Steelworkers Union to store a beer wagon overnight in the Lee Leonard building on September 20<sup>th</sup>.

Tim said that he didn't feel there was enough room in the Lee Leonard building to do this.

Phil said that he believed there was enough room if we moved some of our park equipment into the new maintenance shed.

Tim said he didn't want to set a precedent for making room to store other organizations things in park buildings.

Terry said that the Steelworkers had rented every single pavilion in the park on that weekend. We need to see what we can do to accommodate a customer like this. Not having enough room to store a beer wagon is exactly what we talked about earlier when Phil said that all of our buildings and pavilions are full of stuff that we don't even know who it belongs to and who agreed to put it there. We have already set the precedent with the Lions Club and the Boy Scouts and others. Why is the Steelworkers Union different? At least they are paying to use the park and are polite enough to ask to use the storage area. If Tim thinks there isn't enough room and Phil thinks there is, we can at least try and see if we can do this for them. Maybe there is room.

Tim said the Lee Leonard building is two thirds full of Lions Club belongings in accordance with a 20-year lease. The other third is Park equipment.

Terry said that he has been in office for two and half years and has never seen a copy of this lease agreement.

Tim retrieved a copy of the lease from his office and provided a copy to Phil for the park records.

Motion: Permit Steelworkers Union to use Lee Leonard building to store one beer wagon up to 18 feet. Norm/Terry 6-0 Ayes

Alan Dunstan will have a rally in the park on Saturday, September 27<sup>th</sup>. Phil has given up one of his free rentals for Alan.

*Approved  
9/20/03  
Phil*

Applefest will be Saturday, October 4<sup>th</sup> in Pavilion's 1, 2, and 3.

Wiesemeyer Open House will be Saturday Oct 12<sup>th</sup> from 1 to 4.

There will be a prayer service in the park on Thursday, October 16<sup>th</sup>. We will need to set them up at the Veteran's Memorial.

Motion: Approve Girls Scout Troop #441 to sell Girl Scout cookies in the park on Saturday, September 27<sup>th</sup>. Randy/Norm 6-0 Ayes

Motion: Approve blood drive in the upper level of the Wiesemeyer Center Saturday, October 4<sup>th</sup> during Applefest. Doug/Randy 6-0 Ayes

Motion: Allow hanging banners in the park announcing Applefest. Doug/Norm 6-0 Ayes

Motion: Approve campout Friday night October 3<sup>rd</sup>, pavilion 12 to Royal Ambassadors and permission to build fire in the fire ring for a rental fee of \$10. Doug/Terry 6-0 Ayes

Doug said that there is a conflict on Nov 18<sup>th</sup> with the American Cancer Society and the Lions Club and usage of the Wiesemeyer Center. Doug said that the Cancer Society needs room for over 40 people.

Tim said that he would work with the Lions to find an answer as to where to move which meeting.

Phil mentioned that with the closure of Perkins restaurant, he has had inquiries from the Kiwanis Club about finding a meeting place.

Terry said that he was a member of the Kiwanis Club for years and that they are devoted to helping the youth of the area and are a very class organization. Their meetings would easily fit in the Park Office.

Personnel & Safety - Terry

Nothing to report.

Beautification - Randy

Randy said that he and Todd had met with the City about the possible donation of the Meadow drive property to the Park.

Phil presented a drawing, prepared by Mr. Ray Hicks, of the proposed additions to the Meadow Drive property.

**ATTACHED**

Norm asked what our approximate costs of maintaining this property would be.

Phil said that we would need to cut the grass once a week and empty the trash cans.

Tim said we would need to empty the trash cans every day.

Kevin said we had better bolt everything to the ground.

Terry said that he was 100% behind this plan and wanted to move forward as quickly as possible with both acquiring the property and developing it.

Norm agreed. He said he wanted this and was willing to do whatever it takes to get it done quickly.

Randy said that this was the working plan he had presented to the City and had committed to having it completed within one year. He also asked the city for city employees and councilmen to donate the labor needed to build this new park.

Motion: Approve this new plan as shown. Norm/Randy 6-0 Ayes

*Approved  
9/27/03  
Divek*

Randy asked if there were any plans to get new siding on the TBSL building as it is in need of a face-lift. Terry asked if we have made any decisions relative to the offer we had for a free security system and the TBSL building.

Phil said that we have the bids but have taken no action.

Terry said that he would be glad to head up this endeavor. Terry said that we only needed a motion light and maybe an alarm on the TBSL and the TSC concession buildings. The TBSL would be for free. The question is the Office and the Lee Leonard building.

Phil suggested that the office merely needed a motion sensor in Tim's office and the Commissioners office. Terry asked about the Lee Leonard building.

Phil said that we could discuss these needs off line at a later date and time.

9:40 Motion: Adjourn to executive session. Norm/Randy 6-0 Ayes

10:10 Return from executive session.

Motion: Approve Coach "A" for TSC. Norm/Randy 6-0 Ayes

Motion: Do to not approve Coach "B" for TSC. Norm/Doug 6-0 Ayes

Motion: Adjourn the meeting. 10:12 Kevin/Terry 6-0 Ayes

Respectfully submitted by

Terry Ball, Secretary

*Approved*  
*9/22/03*  
*[Signature]*