

Tri-Township Park Board Meeting
Wiesemeyer Center
October 9, 2002

Approved
10/20/02
Louie L
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Meeting called to order at 7:00 by Phil

Roll call: Phil Loethen, Terry Ball, Louie Simpson, and Todd Moore

Absent: Norm Beck, Barb Wright, and Randy Wiesemeyer

Also in attendance: Park Superintendent Tim Greenfield and Dave Roady

Motion to approve Sept 11 minutes noting that Darrell Hampsten's name was misspelled. Terry/Louie
Ayes: 3-0-1 Todd Moore abstained

Motion to approve Sept 11 executive session minutes Terry/Louie Ayes: 3-0-1 Todd Moore
abstained

Correspondence –

Received a request from Deanne Byrne concerning Christmas tree drop off – tabled until financial

Received a letter from Matt Lynn concerning the painting of the bathroom.

Received Fire Safety Inc. Required W-9 certification letter. Phil noted this was completed and mailed on 9/17.

Received a letter from our auditor requesting authority for bank account balances, and tax statements from the state. This was completed and returned.

Received a COC newsletter and misc. information.

Received a request from a Daisy Troop for free use of the Wiesemeyer Center on the 1st and 3rd Fridays of each month – tabled until financial.

Received a request from Brownie Troop 544 for free use of the Wiesemeyer Center – tabled until financial.

Received a request from Ed Broaderhausen for free use of the Wiesemeyer Center – tabled until financial.

Received a NCCI fax on workman's comp – tabled until financial.

Received a SIPRA membership registration

Citizens on the Agenda –

None

Thank-You notes –

1) Matt Lynn – for painting the outdoor bathroom.

2) Ben Roustio – for installing the exercise stations on the walking path.

Treasurer's Report -

Dave Roady gave the Treasurer report. **ATTACHED**

Dave noted that he was providing a separate bank statement for the bandstand fund account. It has \$127.08 in it currently and we have not received the money we were expecting from Friends of the Park.

Motion to approve the Treasures Report Todd/Louie 4-0 Ayes

Norm Beck arrives 7:10

The bills were reviewed. **ATTACHED**

Phil noted that included in the bills was \$445 from Burnham & Flowers for workman's compensation and that was already paid. Norm said that he thought Burnahm & Flowers had cancelled our policy and asked why we would pay this bill. Phil said that Burnham & Flowers was no longer providing Workman's Comp coverage and that he believed the \$445 would be refunded. Louie noted that Hurst-Roche bills totaled \$10,390 for recent work on two bids and he was very disappointed that they had no one present to review their findings. Todd Moore agreed.

Motion: Pay the September bills with the exception of Burnham & Flowers Workman's Comp for \$445 and Hurst-Roche for \$10,390. Louie/Todd 4-1 Ayes Phil was the No vote.

Approved
10/30/07
Phil
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Park Superintendent Report – Tim **ATTACHED**

Tim said that he has received a request from the Senior's to replace the carpet in the office with tile. He noted that the carpet was original from the construction of the building and was in bad shape. The board asked Tim to get quotes for tile and have at the November meeting. Tim agreed.

Motion: Accept Superintendent Report Norm/Todd 5-0 Ayes

Motion: Spend up to \$500 to redo sportcourt surfaces on basketball courts Norm/Todd 5-0 Ayes

Friends of the Park –

Darrel Hampsten spoke for FOP. Nothing to report. Phil noted that FOP had offered \$1,000 to start the funding of a bandstand account and that we have received nothing to date.

Day Camp –

No report

TBSL Report – Terry

TSC Report – No one from TSC in attendance. No report.

Terry noted that TSC had agreed in September to comply with a park board request and provide rosters and schedules for the 2002 season and that this has never been happened.

Financial – Phil

We have received a request from Deann Byrne for the park to allow Christmas trees to again be collected in the park for recycling.

Motion: Allow drop off to take place 12/26/02 through 1/20/03 Norm/Todd 5-0 Ayes

Barb Wright arrives 7:25

Madison County Community Development Grant – Phil informed the board that all bids for the Wiesemeyer construction project had been opened at Hurst-Roche on Oct 3rd. The low bid was for \$113,880 from Southwestern Construction. HR recommended that Southwestern be awarded the contract. Madison County has notified Phil to not take any action on the bids until we receive written notice from them. Based on that, Phil suggested taking no action currently to vote on whether or not to accept the bids. Tim Greenfield suggested perhaps sending a courtesy letters to all contractors who bid on the project to notify them that we have not accepted or rejected any bids as yet.

Motion: Write a letter to contractors as suggested by Tim. Barb/Todd 6-0 Ayes

Phil noted that when we will begin this project fairly soon and that we are currently still renting out the center. He suggested that if we are going to be tearing the center up for construction purposes in the very near future, that we need to stop renting it out. Tim noted that currently only one date is scheduled in November with the exception of the karate class in the basement.

Motion: Accept no more reservations for the Wiesemeyer Center for the months of November and December. Terry/Barb 6-0 Ayes

Phil present a "wish list" of projects that he would like to see get priority in the coming months if we are looking for Eagle Scout projects or have additional funds become available.

- 1) Gabion Baskets – for installation along the north bank of the lake to stop erosion.
- 2) Paved walking paths – on the hilly areas. Each significant rain washes out the walking path on the hills. If these were paved, there would be a significant amount of repair time avoided getting them back into shape.
- 3) Installing new bathroom doors on the #1 pavilion and getting the bathrooms heated.

There was discussion on doing #3 right away because of its relative ease, expense, and immediate usability.

Motion: Purchase two new exterior doors for the #1 pavilion bathrooms and also a new double door for the entrance not to exceed \$5,000. Todd/Norm 6-0 Ayes

Todd agreed to look into replacing the doors.

Phil noted that the Dell lease on the computers is about to expire. Can buy out the lease on two computers and keep them for \$830.18.

Motion: Buy out leases for \$830.18 and own two computers. Barb/Terry 6-0 Ayes

Phil presented a list of volunteers that are currently know for the big weekend of activities planned for Oct 18th, 19th, and 20th. Scott Cooper, the Boy Scouts, and the Rotary Club will be in the park to plant trees. For the installation of the playground, eleven volunteers are lined up for Fri the 18th and 27 more for Sat the 19th. Phil suggested that we should provide donuts and coffee in the morning of each day and perhaps hot dogs and drinks during the late morning and early afternoon hours.

Motion: Spend up to \$200 for food and drink for the weekend volunteers. Norm/Barb 6-0 Ayes

Phil noted that we have been receiving multiple requests from different groups for free usage of the Wiesemeyer Center. We have a policy that contains the list of the organizations recognized for free usage. The policy clearly states first come – first serve. Phil suggested to the board that the majority of paying customers request usage on Fridays, Saturdays, and Sundays and that we should be considering altering the policy to note that paying customers get first usage on those three days. No action taken at this time.

OSLAD Grant - Phil said that we have received the bids from Hurst-Roche on the new outdoor restrooms. Our original estimate for this project was around \$100,000. The low bid on the project was \$139,720 and the bids ranged up to \$187,842. Phil mentioned his disappointment with the discrepancy. Louie said he was disappointed that no one from HR was at our meeting to present the bids. He said that we now have a bill for over \$10,000 for their engineering work on this project and not only were the costs out of line, now we may have to pay them for more bids if we decide not to pursue these. Terry said that he understood Louie's disappointment in HR not being in attendance but that the cost of their engineering work in preparing for the bids was an expected cost and also a sunk cost. They did exactly what we asked them to do and billed us accordingly. If it is going to cost more than we expected and are willing to pay to do what we asked them for – that has no bearing on the cost for them to deliver the plans that we requested from them.

Phil said that he has been researching an alternative along with Tim and they have found a prefab bathroom building that is significantly cheaper. Two buildings delivered and hooked up are approximately \$60,000. They come with engineering plans, so no more engineering expense would be generated. Phil asked the board for permission to continue to research these further and to consider seeking out competitive bids on both buildings. Phil said he Waterloo High School has similar buildings. Todd asked what we would do with the existing bids. Phil replied that we make them wait until we completely research this project. Phil then noted that if these buildings turn out to be the best alternative, we buy – but don't take delivery until the water and sewer work is complete. These buildings are delivered, installed, and guaranteed. But the hook up guarantee is only valid if the water and sewer lines are stubbed in and ready to go. Norm said that we should have the flooring and the stubbing for the buildings included in our sewer/water work and include the cost of this in the OSLAD grant. Louie asked about paying for the crane to unload the prefab building. Phil said that the cost of the crane was included in the bid. Terry suggested that we get bids for single toilet and double toilet restrooms so we could compare apples and oranges price wise with the original bids.

Motion: Phil goes out for three or more sealed bids on two or four hole/toilet buildings and also notify current bidders that we are still waiting to decide on original bids. Barb/Terry 6-0 Ayes

Louie said that we should notify the bidders that the bids are opened and that the park board was not acting yet.

Signs for the park – Phil noted that we would need signs stating “Funded by DCCA, OSLAD, ILL First, Madison County once the projects got underway.

Motion: Spend up to \$150 top purchase these signs. Norm/Terry 6-0 Ayes

Swings – Phil said that a woman had purchased printed slats for the swings on the lake as a memorial. We had already approved this and charged her a couple of hundred dollars. Since then, we have learned that the two existing swings already in the park where these slats were to go were already purchased as memorials years ago and that no writing was ever placed on them. Phil suggested a solution of the park purchasing two more swings and having slats with writing installed on the new swings as well as the existing ones so that all four memorials can be honored.

Motion: Spend up to \$2,000 for two more swings. Barb/Terry 6-0 Ayes

Athletics – Terry

We have received a request from Linda Hogatt requesting usage of the outfield of lighted diamond #4 for a select soccer team to practice. This brought to light that the Troy Titans are already using this field Mondays through Thursdays and that while the park board believes this arrangement was discussed at a previous meeting, it was never noted in the minutes.

Approved
10/20/02
Phil
3054

Motion: The Troy Titans may use fields 1, 2, 3, and 4 Monday through Thursday for the remainder of their season. Norm/Louie 6-0 Ayes

Norm agreed to work with Linda Hogatt so that times could be made available to both organizations.

Motion: Troy Titans will pay \$10 per hour for lights on the big diamond. Norm will track usage and pay accordingly. Norm/Terry 6-0 Ayes

Norm agreed to split costs with Linda Hogatt on lights and collect from her and pay the total bill on behalf of the Titans.

No activity as yet on dirt being hauled onto the diamonds. Still waiting on Terry Taake.

Insurance - Norm

No report

Grounds - Todd

Motion: Purchase two more "No Cars" signs for the walking paths not to exceed \$75. Todd/Barb 6-0 Ayes

Special Events - Barb

Motion: Allow Boy Scouts to have a campout on Nov 22nd and 23rd utilizing either area that has a fire ring - their choice. Barb/Todd 6-0 Ayes

Barb suggested an idea for raising money for the bandstand project. She wants to propose a Troy community yard sale be held in the large Pavilion for all parties interested and each table to sell from can be acquired through a donation of \$5.

Motion: If the Troy Community Band wants to have a community yard sale in the large pavilion to raise money - they can have free usage. Barb/Todd 6-0 Ayes

Bob Evans has invited all park commissioners to an open house honoring the 50th anniversary of Boy Scout Troop #38 at the Wiesemeyer Center on 10/20/02 from 2-4 PM.

Personnel & Safety - Louie

No report. No progress on background checks. Phil asked Louie if he wanted Phil to take this project over and contact Dick Cain. Louie said yes. Phil agreed to pursue.

Beautification - Randy

No report

Tim stated that we have too many speed limit signs in the park. We need them at all entrances, but after that they start to detract from the park itself. Phil said that he has already removed one sign and would look at all the rest

Motion: Adjourn to executive session. 8:50 Todd/Norm 6-0 Ayes

Motion: Reduce Park District Clerk/Outside Assistant position hours from 20 per week to a maximum of 10 hours a week starting Nov 1st, 2002. These hours will be worked in either two or three days per week and agreed upon between the Park President and the District Clerk/Outside Assistant.

Todd/Terry 4-1-1 Louie is the No vote. Norm abstained

Motion: Adjourn the meeting. 9:05 Terry/Todd 6-0 Ayes

Respectfully submitted by
Terry Ball, Secretary

Approved
10/20/02
Terry Ball
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