

Tri-Township Park Board Meeting
Wiesemeyer Center
Jan. 9, 2002

1/29/02
Dave L

Meeting called to order at 7:03 by Phil

Roll call; Phil, Terry, Barb, Randy, Louie, Norm
Absent; Todd

Also in attendance; Tim Greenfield and Dave Roady

Motion to approve Jan.2 minutes Randy/Terry

Todd arrives 7:05

Louie asks to review the minutes. Louie comments that he thinks something is wrong, but he doesn't remember what it is.

Ayes: Randy, Phil, Terry, and Barb

Nays: Louie

Abstain: Norm, Todd

Motion to approve Jan 2 executive session minutes Terry/Barb

Ayes: Randy, Phil, Terry, Barb, and Louie

Nays:

Abstain: Norm, Todd

Correspondence –

Phil advised the commissioners that the park received a number of correspondences from Illinois Power regarding tree trimming. Phil discussed these letters with Tim. Typically IP contacts the park in person and identifies which trees they need to trim. Phil took no action on the letters.

Citizens on the Agenda – Laura Wise regarding surveys and mail.

Laura Wise addressed the group about the surveys taken last year. She asked what happened to all the information, when is it going to be compiled, what is the board doing with the data. Phil told Laura that there is no further action planned for the surveys. Terry made the comment that this is the third time Laura has been on the agenda to talk about the surveys and that Phil has answered all of the questions.

Laura then asked about some mail problems at the office. Terry Ball reported that one evening at the park office, while he was talking to Louie Simpson, he retrieved the mail from the TBSL mailbox. He opened the mail, and discovered by accident he had opened a letter addressed to "Laura". In the envelope he found information that had been personally addressed to Phil Loethen, regarding the

Y25/9-2
Louie

OSLAD grant. He concluded someone, had taken mail addressed to Phil made a copy of it.

Laura said she wanted the letter. Phil commented that the information in the letter is the same information that she later requested from Phil and that he had given to her.

Laura told the commissioners that the Friends of the Park have changed there mailing address to P.O. Box 433, Troy, IL. Randy commented, "I think that is a very good idea".

Thank You –

No Thank you Cards were sent.
An appreciation plaque was given to Roger Gum. There was a misspelling mistake on the plaque. Tim Greenfield said he would get it corrected.

The treasurer report was approved and is attached to these minutes Terry/Louie 7-0

The bills were reviewed.

Phil commented that a bill for \$2,500, from Thompson Coburn, had been omitted from the list. This is the law firm that handled the park re-financing agreement.

There was some confusion regarding the two Royal Throne items on the bill list. Phil commented that the park should only approve the \$198 bill. The \$210 bill was a mistake. Dave Roady suggested the board approve both of the bills and he would check it out.

Louie commented that he had a problem with the bill (\$2,265.60) to Cadigan and Cain (Park Attorney). The bill was produced and given to Louie for review. Louie commented that he remembered an email from Phil that stated Phil had re-written an ordinance that Dick Cain had written. Louie said he didn't have the information with him and didn't remember what it was about. He went on to say the park should not pay a bill if Phil was going to do the work.

Phil commented that he didn't know, what Louie was referring to, and asked the other commissioners if they remembered any such correspondence. None of the other commissioners had any recollection to what Louie was referring too.

Motion to approve the bills with both Royal Throne bills (\$210 & \$198) plus the addition of Thompson Coburn (\$2,500) Terry/Randy

Ayes: Randy, Phil, Terry, Barb, and Todd
Nays: Louie, Norm
Abstain:

Park Director Report – Tim

*Y 24/02
Shie R*

The director report is attached to these minutes. Tim reported, the gutter on the Wiesemeyer Center needs to be repaired. Phil said he would talk to Rollie Reese to determine what needs to be done. Phil will report back to the commissioners at the next meeting. The commissioners also discussed if the TBSL and TSC equipment was covered under the existing insurance policy. Phil said he would check it out and report back at the next meeting. Motion to approve the director report Barb/Norm 7-0

Friends of the Park –

Mary Klitzing thanked the board for the Christmas card and reported that the next meeting will be on Thursday, Jan 10, at 7:00 at Perkins at the board of commissioners were invited.

Day Camp –

Phil reported that he has had a couple of conversations with Dave Trampe regarding a refund for his son from the 1999 Day Camp. Dave thought the park owed them for a one week refund (\$50) due to his son getting sunburned at the campout, plus \$20 for two weeks deposit that his son did not attend. Tim Greenfield reported that there was no documentation to support the \$50 refund claim.

Norm/Randy made the motion that the park refund \$20 and send the Trampe's a letter 7-0

The commissioners then presented Jill Greenfield a plaque of appreciation for her efforts in running the Day Cap. Tim Greenfield did the presentation. Phil then presented Jill with a book and CD of pictures that Ray Hicks had made for her.

The next discussion concerned the future of the Day Camp. Phil advised everyone that the park was reviewing various options for the camp. These included outsourcing to the YMCA or school district.

Less Carr and Lynne (CMT YMCA Director) represented the YMCA at the meeting. Less presented information to the board (attached to these minutes). Less reported that the Y operates five-day camps, the largest being O'Fallon with 160 children. He also reported that the salaries for the director position was \$7.50 per hour and the counselors were \$6.25 - \$6.50. Less also reported that if the Y would operate a Day Camp in the park they would be interested in retaining as much of the current staff as possible.

Norm asked what was the ratio of counselors to campers. Less said about 15 to 1, but that varied with the age of the camper.

Next the board recognized, Tracy Miller and Heather Plageman. They are counselors at the Park's camp. They gave a presentation to the board, on the Park's Day Camp and how it operated. Norm asked what was the ratio of

*1/2/02
Steve L*

counselors to campers. They reported that they try to keep a 10 to 1 ratio. Phil asked how many certified teachers were on the Day Camp staff and was told seven out of the twenty staff were currently certified teachers.

Phil then talked about a meeting he had earlier in the day with Bill Hyten and school officials that were responsible with the school's Day Camp. He reported that they are interested in further conversations concerning operating the Day Camp at the park. Phil reported that the school had 199 campers last year. The camp was 6 weeks long, with half the day spent on academics and half on recreation. Phil told the commissioners that in the meeting with the school they recognized that a 10 week program probably would be required, with the last four weeks just a recreation program. Randy said that during the academic part of the camp there is no homework.

Phil suggested that a committee be formed to perform additional research. Norm volunteered to be on the committee with Phil. Tracy and Heather agreed to work with Norm and Phil. Phil suggested that a decision needs to be made ASAP, and suggested another board meeting in two weeks to make a decision.

Phil also commented that researching the various options for the Day Camp was no reflection on the previous camp. By all reports the previous camp was outstanding. The board understands that it will be difficult to replace Jill Greenfield and we are just weighting the options. The goal is simply to do what is best for the children.

TBSL Report – Terry Ball

Terry reported that the TBSL was reviewing the various dugout designs and will be making a decision shortly. The dugouts will be on four diamonds. Sign-ups start this weekend.

TSC – Steve West

Steve gave the commissioners a calendar of TSC events, and minutes of the last meeting. Steve commented that the board was discussing opportunities to help the park, these included lights or perhaps a sewer line to the TSC building. They are also considering hiring an Athletic Director, to help with the registration and scheduling.

Financial – Phil

Web Page – Phil reported that he had met with Steve West. Steve presented the board with a couple of ideas for a park logo. Steve told Phil that he would email the two logos and Phil can put them on the web page for review. Phil told the commissioners that the he and Mary were working on putting the park minutes on the web. All previous park minutes that had been recorded by Dave Roady were not saved. Phil told the commissioners that the park does not have any backup of these minutes. Phil suggested that perhaps all of the minutes should be scanned so the be stored off site. No action was taken on this matter.

1/24/02
Phil

Hurst-Rosche – Phil told the commissioners that the bid notice was in the paper this week, and the final plans would be complete on Friday.

Phil updated the commissioners on the activity since last weeks meeting, and suggested that the February regularly scheduled meeting falls on Ash Wednesday. Louie/Randy made the motion that the February meeting be changed to Tuesday, February 12 at 7:00 p.m. 7-0

Phil reported that the DCCA had requested information on how the park planned to spend the \$55K grant. Randy/Terry motioned that the board notify the DCCA that the money will be spent on a restroom building 7-0.

OSLAD Grant - Phil reported that he called John Comerio regarding the grant. Nothing has been announced.

Phil asked Dave if Mary had been paid the \$800 that had been approved at the last meeting. Dave said he was waiting for direction from the board. Randy/Norm made the motion that Mary be paid the \$800 for her vacation on the next payday. 7-0

Phil then discussed a priority list of items he had compiled. Louie suggested that the park look at hiring an electrician to complete the wiring for the ball diamond. Louie also suggested that we consider putting some type of cover over the top of the electrical grid to keep people from climbing over the fence. Phil and Tim agreed to research.

Repairing the BBQ grills were discussed and Louie suggested that the grills could be repaired as part of the high school shop class. Tim will investigate.

Phil also suggested that the park start to advertise for part time help in March.

Athletics – Terry Ball

Coach contract has not been completed
The Chamber of Commerce article was published

Insurance – Norm

Dave Roady questioned what would happen with our group insurance policy when there is only one person in the group. Phil said he would contact Jim Lyons regarding the health insurance and bring him up to speed on the park's needs.

Grounds – Todd

No decision on the entrance signs
Todd reported that he doesn't have any options or suggestions for a new door on the Wiesemeyer Center. Phil reported that the bills for the plumbing hardware, and stall dividers, for the bunker toilet need to be paid. These bills are being

held until the grant is awarded. Phil suggested that when the grant is announced the board probably should call a special meeting to get these bills resolved.

*1/24/02
Louie*

Louie commented that the culverts under the road, that drain water from the north into the lake need to be replaced. Louie said they are rusting out and should be replaced during the winter months. Barb said she would contact Graperhaus to get the job done.

Louie then suggested that the park close the Riggin and Collinsville Road entrances. He commented that the drive through traffic is too hard on the roads during the winter months. Phil commented that the office would be flooded with complaints. Louie suggested that if the voters didn't want a road tax this is what we are going to have to do.

Louie/Todd made the motion to close the Riggin and Collinsville Road entrances until March 15, 2002.

Ayes: Norm, Randy, Todd, Barb, Terry, and Louie

Nays: Phil

Abstain:

Special Events – Barb

Barb commented that the park has received literature on the Lifeline Screening and it was her recommendation that that organization pay to use the Wiesemeyer Center. Barb agreed to contact the organization to confirm they want to rent the facility.

Personnel & Safety – Louie

Nothing to report

Beautification – Randy

Randy commented that three people have expressed interest in memorial benches for the park. Randy has researched and recommended a plastic bench from the Plastic Lumber Company for \$500. The \$500 includes the engraving. Randy said that the benches come in different colors but he suggested brown. Phil said that Carol Lammi is sending a check for \$100 (deposit) with the exact wording for the bench. When all three engraving requests have been received, Phil said he would order the benches. He also said the \$500 cost does not cover the concrete pad. The park will be liable for that cost. Randy said he would work with the families on the placement of the benches.

9:50 Louie/Randy motion to adjourn to executive session

9:55 Meeting reconvened from executive session

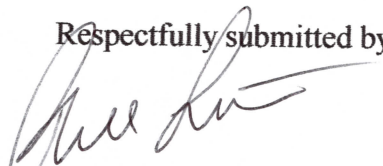
Randy/Norm made the motion to pay Mike Bess health insurance through March. 7-0

Terry/Louie made the motion to change Tim Greenfield's job title from Park Director to Park Superintendent, with no change in pay. 7-0

9:59 Todd/Norm motion to adjourn 7-0

1/24/02
Phil L

Respectfully submitted by



Phil Loethen